Regulations of Compensation of Summaries

Study Committee - SV CognAC

1 Introduction

This document outlines the requirements for creating and submitting summaries for the study cloud of SV CognAC. It also explains the review process conducted by the Study Committee and how compensation is determined.

If you are interested in contributing to the study cloud by submitting summaries and earning a reward in the process, or if you have any questions, please send an email to sc@svcognac.nl

2 Requirements of a Summary

To ensure the quality of the summaries, the Study Committee has established several quality requirements. The Committee will review each submission to verify compliance. If a summary meets all the requirements, it will be compared with existing summaries for the same course to determine its added value. The assessment will be based on the following criteria:

- **Completeness and level of detail** – the summary must include all topics of the course, relevant for the exam.
- **Clarity** – the summary should be clear to everybody, so unexplainable abbreviations should be avoided.
- **Inclusion of the 'Nice to Haves' listed below**

2.1 Requirements

2.1.1 Must-Haves

A valid summary must:

- Include the following information:
  - Course title
  - Course code
  - Academic year in which the course was taken
  - Indication of whether it is a midterm, end-of-term, or complete summary (if applicable)

- Be written in the language the course was taught in
- Be created for the most recent iteration of the course
- Be legible (preferably a typed PDF)
- Be complete (covering all chapters/papers)
- Be authored by the submitter (no use of ChatGPT or similar language models)

2.1.2 Nice to Haves

While not mandatory, the following elements are encouraged:

- Links to additional helpful resources (textbooks, online materials, etc.)
- Mention of required background knowledge/prerequisites
- Learning objectives
- Graphs, pictures, or diagrams

3 Reward

3.1 Overview

By sending in your summary you automatically agree for it to be posted on the study cloud. After a summary is submitted to sc@svcognac.nl, the Study Committee will assign a reviewer who has taken the relevant course. This reviewer will evaluate the summary to ensure it meets the criteria outlined in this document. Compensation will be granted based on how well the summary meets these requirements.

Summaries are reviewed in order of submission. If a summary is submitted at least one week before the exam and meets the requirements, it will be reviewed in the first round. In this case, it will be assessed within three days and then uploaded to the study cloud.

Summaries submitted later will only qualify for compensation if there is no existing summary for the course, or if the new one is significantly better than those already submitted. If your summary does not qualify for compensation, you may choose to withdraw your consent for it to be published.

Currently, compensation is only available for mandatory and restricted elective courses within the AI Bachelor and Master programmes.

3.2 Amount of Compensation

- **€6** if the summary is more accurate or useful than the previous version and is from the latest iteration of the course
- + **€4** if the summary is submitted at least a week before the exam for the current academic year/given iteration of the course
  (If the exam is happening on a Monday, the summary needs to be sent at least by the end of Sunday a week earlier)

3.3 Form of Compensation

Compensation will be provided in the form of:

- Money (a small fee of 11 cents will be deducted for transactional costs), or
- CognAC "borrel credits" – the amount will be subtracted from what the person would have to pay for an activity or food and drinks during one.

For any questions or submissions, please contact: sc@svcognac.nl